



May 28, 2019

Dear Parents,

This is to inform you that our After School Childcare plan is mainly for looking after your child without any school related academic lesson involved. Please take note that the school does not promote this kind of program but due to parents' request.

The After School Childcare plan is divided into three categories:

Category	Fee	Remarks
Regular	1st semester - September 3, 2019 - January 31, 2020 MOP\$3,652 - Deadline of payment: June 28, 2019	*The regular plan is for the parents who decide to join the childcare for the whole semester.
	2nd semester - February 1, 2020 - July 3, 2020 MOP\$4,004 - Deadline of payment: January 15, 2020	
Irregular	- Pick up at 4:00 p.m. will be charged MOP\$32 per day - Pick up at 4:30 p.m. will be charged MOP\$44 per day (Payment slip will be given out in the following month and parents must pay to the school office before the deadline.)	*The irregular plan is only for special arrangement from the parents. Parents need to provide a written request letter to the school ahead of time and get the approval from the school. *Since there is limited space, the irregular plan will be first come first served basis.
Late pick-up	Late pick-up which is after 3:30 p.m. will be charged as mentioned below. - Late pick up before 4:00 p.m. will be charged MOP\$32 - Late pick up before 4:30 p.m. will be charged MOP\$44 (Payment slip will be given out in the following month and parents will pay to the school office before the deadline.)	*The late pick-up plan is for the parents who come late to pick up their child due to any personal reason.

Note:

*The After School Childcare will start on **September 3, 2019** and will end on **July 3, 2020**.

*There is no After School Childcare during **Assessment Week, Major Activity and School Holidays**.

Please check the school calendar for the details.

***Payment is Non-Refundable.**

***Students can only be picked up at either 4:00 p.m. or 4:30 p.m. once the students join.**

(Any other time will not be entertained)

Best Regards,

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Mr. Simon Xu
School Principal

< 2019-2020 1st semester After School Childcare > Reply Slip

The childcare service is optional:

I have carefully read and understood the after school childcare letter. Please put in the box for your choice.

Full Name of Student: _____ Class: _____

My child will join the After School Childcare.

My child will **not** join the After School Childcare.

Full Name of Parent: _____ Signature of Parent: _____ Date: _____

***Please return this reply slip to the Registrar Office no later than June 28, 2019 (Friday) 4p.m.**